



# Putnam County EMS Lifeline

A monthly newsletter published by PCEMS & Office of Public Safety

## March 2020

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### Drug Boxes

Always lock the drug box and sign the notebook after your call.

Medics/Intermediates you will always be writing down at least 4 tag numbers. The old numbers of all the tags and the new number of the tag(s) you broke.

## SCHEDULE your PROFICIENCY TEST appointment TODAY



April 16 from 10 am-12 pm and 5:30-8:30 pm

April 17 from 5-8 pm

April 18 from 8 am-12 pm

Written test are available in the Document Warehouse on emsCharts

~MANDATORY PARTICIPATION REQUIRED UNLESS EXEMPTED~

### ACC Runs for March



- Grove- 4, 10, 16, 22 Apr 4
- Continental- 5, 11, 17, 23, 29
- Kalida- 6, 12, 18, 24, 30
- Leipsic-7, 13, 19, 25, 31
- Ottawa- 1, 14, 20, 26, Apr 1
- Ottoville-2, 8, 21, 27, Apr 2
- Pandora-3, 9, 15, 28, Apr 3

### February

#### Squad Runs

- Grove— 15
- Continental—3
- Kalida— 12
- Leipsic— 12
- Ottawa— 17
- Ottoville— 14
- Pandora— 3
- PCOPS— 156
- Total runs— 232**



Putnam County EMS.....Emergency Care at its' Best!





## Upcoming Events & CE

- PCOPS Cardiac Review for all EMT levels
  - March 18, 9am-11am
  - March 19, 6pm-8pm (Same class both days)
- PCOPS April 2 Elder Abuse 1830 **ONLY**  
April Wehrle (State Elder Abuse)
- LMH April 4 830-Noon  
Spring Symposium
- LMH April 14 8am-5pm  
Advanced Stroke Life Support
- *PCOPS April 16, 17 & 18 Proficiency -Various*  
*Not open to the public, sign up at PCOPS 419-538-7315*  
*Please see newsletter for more detail*

## Run Reports

When you are completing a run report for a sign off and are not completing it the day of the call remember to change the date to correspond with the date of the call and put times in.

## Volunteer Payroll

Reminder to get times in run reports. If you get an IAR message from myself or Denise please try to take care of that within 24 hrs.

If times are not in the report while doing volunteer payroll

I cannot pay you until times are in, which may be the next payroll.

### SIGNATURE PAGE

Top of page needs patient name, date, and run number.

**Section I** is patient signature, if this signature is not legible EMT needs to sign witness signature.

**Section II** is signature of patient representative if pt cannot sign or pt is a minor. Also need to state why pt did not sign.

**Section III** is for crew member to sign if pt did not sign and no pt representative signature. Also need receiving facility signature if no pt or rep signature and reason pt did not sign

